



**APPLICATION FOR CERTIFICATION
AS BARGAINING AGENT PURSUANT
TO THE *CANADA LABOUR CODE***

Applicant Trade Union

1. Name, address, telephone and fax numbers of applicant trade union.

NAME OF APPLICANT: _____

ADDRESS: _____

TELEPHONE NUMBER: _____ FAX: _____

NAME OF UNION REPRESENTATIVE: _____

TITLE OF UNION REPRESENTATIVE: _____

ADDRESS, TELEPHONE AND FAX IF DIFFERENT FROM THOSE PROVIDED ABOVE: _____

NAME OF COUNSEL AND LAW FIRM, if applicable: _____

ADDRESS: _____

TELEPHONE NUMBER: _____ FAX: _____

Section of the *Code*

2. Please check the appropriate box to indicate what section of the *Canada Labour Code (Part I–Industrial Relations)* (the *Code*) applies to this application for certification.

- 24(1)–Application by a trade union
- 24.1–Application by a trade union that is not certified and is seeking certification during the term of a collective agreement
- 32(1)–Application by a council of trade unions
- 47(2)–Application where a portion of the federal public service is established as a federal business

Employer

3. Legal name of the employer: The full legal name and head office address of the employer is required. If you are not sure of the correct legal name of the employer, please refer to the appropriate federal/provincial registry of corporations.

NAME: _____

ADDRESS: _____

TELEPHONE NUMBER: _____ FAX: _____

NAME OF COMPANY REPRESENTATIVE: _____

TITLE OF COMPANY REPRESENTATIVE: _____

4. General nature of the employer's business: The *Code* applies to employees of employers engaged in a federal work, undertaking or business as defined in section 2 of the *Code* or of Crown corporations, under section 5 of the *Code*. If possible, specify what type of federal activity the employer is engaged in and relate it to the general nature of the employer's business.

8. Give the terms (including commencement, renewal and termination dates) of any existing or recently expired collective agreement that covers or has covered part or all of the employees affected by this application. Please provide a copy of the collective agreement if available:

9. Provide any additional information that the applicant thinks will be of assistance to the Board:

10. Submit the original applications for union membership, in alphabetical order, together with evidence that each individual has paid at least \$5.00 to the applicant union for or within the six-month period immediately before the date on which this application was filed. Pursuant to section 35 of the *Canada Industrial Relations Board Regulations, 2001* (the *Regulations*), all documents received in this regard are handled and retained by the Board in confidence.

***Regulations* section 34**—“In addition to the information required for an application made under sections 10 and 33, an application for certification by a trade union under section 24 of the *Code* or by a council of trade unions under section 32 of the *Code* must include a separate and confidential statement of the number of employees in the proposed bargaining unit that the applicant claims to represent as members of the trade union or of the council of trade unions.”

Made and signed on behalf of the applicant trade union this _____ day of _____.

Name of trade union: _____

Name of trade union officer (print): _____

*Signature of trade union officer: _____

Trade union office held: _____

Address, telephone and fax if different from those provided in section 1. above:

Name of trade union officer (print): _____

*Signature of trade union officer: _____

Trade union office held: _____

Address, telephone and fax if different from those provided in section 1. above:

*N.B: Section 6 of the Board's *Regulations* provides that an application filed by a trade union shall be signed by the president or secretary thereof or by two other officers thereof or by a person authorized in writing to sign on behalf of the trade union. The *Canada Labour Code* and the *Regulations* may be accessed through the CIRB Website at www.cirb-ccri.gc.ca.

The personal information provided on this form is collected solely for the purpose of administering the *Canada Labour Code* and may be accessed by contacting the Board. The information may appear in the Board's written reasons for decision which may be posted in full on the Board's Website.